

**STATE BOARD OF TECHNICAL EDUCATION AND TRAINING  
TELANGANA :: HYDERABAD**

From  
Sri U.V.S.N. Murthy, M. Tech.,  
Secretary  
State Board of Technical Education &  
Training,  
Sankethika Vidhya Bhavan, Masab Tank,  
Telangana, Hyderabad-500028

To  
The Principals of Government/ Aided/  
Private /2<sup>nd</sup> Shift Polytechnics in  
Engineering Colleges

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**Sir,**

Sub:- SBTET – AAC – Post Matric Scholarships – Registration of colleges and students for sanction of renewal & fresh Post Matric Scholarships for the A.Y. 2019-20 – Uploading the students data – Reg.

Ref:- 1.Government memo no. 915/SC D Edn/2019, Dated: 04-07-2019 of SC Development endorsement by CTE, TS, Dated: 24-07-2019

2. This office letter No. SBTET-AAC/EPS/3/2019-ACADEMIC SECTION-2, Dated: 31-07-2019 to Principals of all Polytechnics

3. This office letter No. SBTET-AAC/EPS/3/2019-ACADEMIC SECTION-2, Dated: 31-07-2019 to SC Development department.

4. Minutes of the meeting dated: 31-08-2019.

5. This office letter No. SBTET-AAC/EPS/3/2019-ACADEMIC SECTION-2, Dated: 09-09-2019 to SC Development department.

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With reference to the subject cited, as per the Government Memo in the reference 1<sup>st</sup> cited, all Principals of Government Polytechnics/Aided/Private/II shift Polytechnics have been informed to complete the registration and uploading students data and submit the hard copies to reach this office on 30-09-2019 for confirmation of E-Pass status.

Further, it is informed as per the instructions of the CTE & Chairman, SBTET a meeting was conducted on 28-08-2019 at SV Bhavan, Masab Tank, Hyderabad with the officials of Scheduled Caste Development Department and SBTET officials for discussing on feasibility of integration of SBTET and E-PASS servers. Further, another meeting was conducted in the Chamber of Commissioner and Chairman, SBTET with SBTET Officials and SC Development officials on 31-08-2019 on integration of SBTET software suite with online E-Pass to students, college affiliation portals, Post Matric scholarships and scholarship server for sanction of Renewal and fresh post matric scholarships for the A.Y. 2019-20 and the following issues are deliberated and resolved:

- i. SBTET will share the data required for e-pass which is acquired from POLYCET convener through web service from SBTET software suit such as college affiliation details (College Code, Name, affiliation details, Student details (PIN, Student Name,

attendance, Aadhar no, caste, hosteller /day scholar etc.) to Social welfare department server for issue of scholarship.

- ii. Social Welfare Department will populate the shared data in EPASS scholarship application and obtain, income, bank details, income certificate no, caste certificate no, 7 years study certificate (class 4th to 10th) etc., that is mandatory for issue of scholarship as per the social welfare department.
- iii. Students will login to the EPASS website with OTP sent to his/her registered mobile number during admission and submits the EPASS application duly filling/ uploading scanned copies that are required for issue of scholarship. Student will be allowed to change his mobile number with Aadhar authentication at SBTET site / EPASS site.
- iv. Principal will login to EPASS website with user id and password along with OTP and verifies student data and confirms online. The present process of submitting hard copies is dispensed here after.
- v. It is decided to give edit option to only student whose caste is captured as OC during admission, no edit option has to be provided to students who has admitted as SC,ST,BC.
- vi. Once the data is finalized by social welfare department it will send back the updated data back to SBTET for updating in its student bio data module.
- vii. SBTET will share one time data of transfer student's to EPASS who are in second & third years.
- viii. It is decided to request the social welfare department to relax the attendance % from 75 to 65 to provide scholarship as SBTET is allowing the students who are having eligibility (65% of attendance) to write examination.
- ix. In respect of Government colleges Tuition fee (Rs.2000/-) is being paid per student to the college account and in turn the colleges are again depositing this amount to treasury, instead of this it is decided not to pay the college fees to colleges in respect of government colleges only.

Further, SC Development department has requested the Commissioner of Technical Education to arrange provision to integrate the details of students admitted through CEEP and others through web service to EPASS server to fetch the details to register applications in EPASS portal, to avoid delay in obtaining and uploading the details manually in EPASS portal.

Therefore, it is informed that all the Principals must upload the data accordingly in the **Student Portal** on or before 25-09-2019 so as to enable the SBTET to share the web service with EPASS.

Yours faithfully,

SECRETARY