

STATE BOARD OF TECHNICAL EDUCATION AND TRAINING

TELANGANA STATE:: HYDERABAD

No.SBTET/Stores/SK(I) /C-14 Syllabus Books /2016,

Dated : 24 -05-2016.

TENDER FORM

Issued to M/s

Sub:- S.B.T.E.T –Stores – -C-14/C-16 Syllabus Books -Printing and supply of syllabus Books
Requested – Reg.

- | | | |
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| 1. Tender calling Authority | : | SBTET,T.S. Hyderabad |
| 2. Date and Time of commencement
of Sale of Tenders. | : | 25-05-2016 10-00 AM |
| 3. Last date for sale of Tenders | : | 31-05-2016 1-00 PM |
| 4. Date & Time for submission of Tenders | : | 31-05-2016 1-00 PM |
| 5. Date & Time of Opening Eligibility and
Technical Evaluation. | : | 31-05-2016 3-00 PM |
| 6. Date & Time for price Bid Evaluation | : | 31-05-2016 3-00 PM |

TERMS AND CONDITIONS OF THE TENDER:

1. Tenders are invited from the printers owning offset / Web offset machines for Print & Supply of SYLLABUS BOOKS (C-14/C-16).
2. Tender shall be written with ballpoint pen and shall be signed by the Bidder. The rates quoted shall be written both in figures and words. In case of discrepancy, the rate quoted in words alone will be taken as authentic. If any correction is made, the party shall attest the portion corrected.
3. The sealed tenders should reach the Secretary on or before **31-05-2016** by **1:00 PM** under the named cover to "Sri D. VENKATESWARLU, Secretary, State Board of Technical Education and Training, Telangana State, Hyderabad", 7th floor, B.R.K.R., Govt. Offices Complex, Tank bund Road, Hyderabad – 500 063. The cover must be super scribed as Print & Supply of SYLLABUS BOOKS (C-14/C-16).
4. Any tenders/bids received by the purchaser after the deadline given above will be rejected.
5. Every tender must be accompanied by two covers (Cover-A) & (Cover- B)
Cover-A should contain the following documents.
 - a. E.M.D. **2.5%** of quoted amount in the form of Demand draft drawn in favour of "**Secretary, SBTET.,T.S., Hyderabad**" drawn on any Nationalized Bank.
 - b. The Party shall quote their VAT registration No.
 - c. Sales Tax assessment order for preceding three years and Income tax returns for preceding three years.
 - d. VAT clearance certificate for preceding three years.
 - e. The signed and stamped by authorised signature on samples of cover page, inner page, separate numbered application form should be enclosed.
 - f. Turn over certificate for the last three years.
 - g. The firm should submit the details of machines and their printing capacity.

Cover-B should contain the filled in Tender offer as mentioned above at Sl.No.2 enclosed with this tender form.

Cover A & B should keep in separate sealed cover

Tenders received without any of the above, will summarily be rejected.

6. The bidder should clearly mention the firm production address and office address if they are Located at different address.
7. Bidder registered under SSI, Government of Telengana are exempted from submission of EMD. Subject to production of relevant document along with the Form "A" of Bid form.
8. The E.M.D (Earnest Money Deposit) of successful bidder will be retained by the "Secretary, State Board of Technical Education and Training", for **Two Months** or till the completion of the consignment whichever is later. **Interest will not be paid on EMD.**
09. **The rates quoted shall be inclusive of all taxes, like T.S..G.S.T., C.S.T, VAT and any other such taxes and duties. The total of quoted cost of each course book, will be taken as responsive bid, towards bundle of pack.**
10. The purchaser reserves the right to accept or reject any tender/bid, and to annul the bidding process and reject the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the effected Bidder or bidders or any obligation to inform the effected Bidder or bidders of the grounds for the Purchaser's action.
11. Once the tender is finalized and purchase order is released, no price variation will be allowed under any circumstances.
12. The purchase order will be released to the Supplier on receipt of acceptance letter. The delivery period one week from date of placing order for the supply will be informed in the purchase order.
13. The purchaser reserves the right at the time of release of purchase order to increase or decrease, to any extent of the quantity of goods originally specified in the tender of requirements without change in unit price or other terms and conditions.
14. The supplier, in accordance with the terms specified by the purchaser, shall make delivery of the Goods.
15. **PENALTIES:** Penalty will be imposed under the circumstances like the following...
 - a). If the Supplier fails to deliver the goods within the prescribed period, the purchaser can cancel the Purchase order and entitled to seize the EMD / Security Deposit.
 - b). Purchaser may extend the delivery period with penalty @ 1% per day of the purchase Order value.
 - c). The Purchaser may levy a proportional penalty, **Minimum of 10% value of Purchase Order**, if found that goods supplied is inferior or sub standard in any aspect on testing or The Purchaser can reject entire quantity of the goods and seize the EMD. Also the firm may be **BLACK LISTED** initially for one year and if continued, the firm will not be allowed from participating in any tenders of this office. The same will be intimated to department of industries.
16. The contract shall be interpreted in accordance with the laws of the Union of India, and the legal jurisdiction is Hyderabad.
17. T.D.S. rules will be applicable as per the Government norms.
18. The contract period will be valid for twelve months.
19. Tender Offer having quotation for each item given in the offer form will only be considered for Financial Bid Evaluation. Therefore Tender Officer not having quoted rate for any item out of the Total shot listed 23 items will summarily be rejected.
20. Preference will be given to the Printers located in the State of Telangana.

Station: Hyderabad

Date: 24 -05-2016

Sd/- SECRETARY


for SECRETARY.