

**STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
TELANGANA :: HYDERABAD**

From:

Er. A. Pullaiah, M.I.E., M.I.S.T.E., F.I.E.,
SECRETARY,
State Board of Technical Education and
Training,
S.V. Bhavan, Masab Tank,
Hyderabad- 500 028, T.S.

To:

The Principals of all Polytechnics
(including Govt. Aided, Private
Polytechnics and Polytechnics in
Engg. Colleges).

Sir

Sub: SBTET-Pre-Exams- December -2023 Diploma Regular End Examinations in the C-21 Scheme I, III, V Semesters and VI Semester Industrial Training, Notification Issued- Regarding.

Ref:-1. Academic calendar 2023-24.

2. Note# 520 approval of CTE & the Chairman, SBTET, TS. Computer No.343523

3. Note#169 approval of CTE & the Chairman, SBTET, TS. Computer No. 203631

1. With reference to the subject cited above, I furnish here with the detailed Notification Inviting applications from the eligible candidates of C-21 Scheme I,III,V Semesters and VI Semester (Industrial Training), to appear for the Regular End examinations commencing from 11-12-2023. Including c-21 V Semester students who are undergoing Apprenticeship in ALPLA Industrial Private Limited.
2. Initially students having above 65% will be allowed to make examination fees payment without condonation and Hall tickets will be generated to the candidates who put up above 75% percentage of attendance to appear for the examination by submitting students feedback on each Subject teacher through online at SBTET portal before the Hall ticket download.
3. After downloading the Hall Ticket from sbtet.telangana.gov.in the candidate has to obtain the signature of the concerned Head of Section/Principal before appearing for the examination.
4. The regular candidates intend to appear for the examinations can approach the Polytechnics where they are studying (or) visit sbtet.telangana.gov.in for making fee payment online.
5. The Principals are requested to give the necessary instructions to the Head of sections to sign on the hall ticket after the thorough verification of eligibility. **(Note: Before remitting the fee, the candidates shall ensure the eligibility status, since fee once paid is not refundable or adjusted under any circumstances.)** The principals of the concerned polytechnics / institutions where regular exams are being conducted to ensure that the syllabus should be completed on or before 05-12-2023.
6. Candidates who possess 75% of attendance only will be permitted to appear for the Regular Examination. However, the Principals are empowered to condone the shortage of attendance upto 10% based on Medical Grounds only, on production of supporting material of such File No.SBTET-EE-2/DE-2/16/2019-EE-2 claim. For such candidates the Head of Section of the concern Branch has to

recommend for condonation through online at college login of sbtet.telangana.gov.in and forward to the Principal, the Principal has to approve online all such condonation cases on or before 05-12-2023 (last working day) so as to enable the student to make the examination fee payment along with condonation fee through online. Principals are requested NOT to take any DDs towards payment of condonation fee.

7. Attendance criteria for fee payment and Hall Ticket generation as shown below for C-21 I, III,V Semesters.

Sl. No	Attendance 75% as on commencement of exam fee date: - 05-12-2023	fee to be paid in Rs.	Hall ticket (H.T.) generation date
a)	$(TAD/90) * 100 \geq 75\%$	650/-	after examination fee payment H.T. can be downloaded by submitting students feedback on each Subject Teacher online.
b)	$(TAD/90) * 100 \geq 65\%$	650/-	a) HT can be downloaded the date on which $(TAD/90 * 100)$ reaches 75% and submitting students feedback on each Subject Teacher online. b) If $(TAD/90 * 100)$ does not reach 75% as on Semester last working days 05-12-2023, the candidates have to pay condonation fee additionally duly submitting Medical Certificate and students feedback on each Subject Teacher online, to download H.T.
c)	$(TAD/90) * 100 < 65\%$	Not eligible	The candidate is Detained

TAD= Total Attended Days by the Student.

- The Percentage of attendance will be calculated with total attended days by the student.
- Initially students having 65% and above will be allowed to make examination fees payment without condonation.
- Students having 75% and above will be allowed to download Hall Tickets immediately after fees payment
- Students having 65% and above will not be allowed to download Hall Ticket and after he attains 75% of attendance, he/she can download Hall Tickets. If his

attendance is less than 75% as on last working day, he will be allowed to download Hall ticket after paying the condonation fees.

- e. If any candidate secures less than 65% attendance as on last working day he will be **Detained** and will not be allowed to make examination fees.
- f. After last working day of the semester or before the examination date students will be given to downloading Hall Tickets.

8.The Principals of the concerned Polytechnics/institutions where Regular exams are being conducted are requested to ensure that the completion of the syllabus before semester last working day i.e. on or before 05-12-2023 as per the Academic calendar.

9.Schedule of examination fee payment

A	Fee Schedule	
I	Commencement of theory examinations.	11-12-2023 (Monday)
II	Date of commencement for payment of examination fee through online.	01-11 -2023
III	Last date for payment of examination fee without penalty to all candidates.	06-12 -2023
IV	Last date for payment of examination fee with penalty to all candidates.	10-12-2023
V	Start date for Payment of examination fee UNDER TATKAL SCHEME	11-12 -2023

B	Fee Details.	
I	Fee for whole or part examination	Rs.650/-
II	Late Fee (penalty)	Rs.400/-
III	Condonation fee	Rs.600/-
IV	Tatkal Fee (Including Examination fee)	Rs.3000/-

C	Fee Details for C-21 VI Semester Industrial Training.	
I	Assessment fee for Industrial Training	650 (Exam Fee) + 600 (Certificate fee) =1250/-
II	Late Fee (penalty)	1250/- (Exam Fee & Certificate fee) 400/-(Penalty) = 1650/-
III	Tatkal Scheme (Including Examination Fee)	3000/- (Tatkal fee)+600/ (Certificate Fee) = 3600 /-

D	Marks Entry for C-21, I,III,V Semesters	
I	Internal/ Sessional Marks entry into the portal with open	05-12-2023
II	Last date for Internal/ Sessional Marks entry into the portal	16-12-2023
III	Last date for of practical Marks entry into the portal	27-12-2023
IV	Last date with Penalty @Rs.1000/-	28-12-2023

E	Schedule of Industrial Training marks Entry	
I	Date of Commencement Marks entry through Online.	07-12-2023

II	Last date for Marks entry through Online without penalty.	27-12-2023
III	Last date for Marks entry through Online with penalty.	28-12-2023

NOTE:

- Issue of hall tickets to any candidate is subject to after submission of feedback form and possessing 75% of attendance as on the last working day.
- Acceptance of examination fee does not provide any right to the candidate to demand for the issue of hall ticket.
- Detailed Time – Table of examinations communicate Separately.
- Examination fee must be paid through online at SBTET official website **sbtet.telangana.gov.in** only.
- Fee once paid will not be refunded or adjusted under any circumstances.
- A student who is not eligible to appear for examination either due to shortage of attendance or other reason shall forfeit the examination Fee paid.

10.The Principals are requested to ensure that the Hall tickets will NOT be signed and issued to the candidates who are detained for shortage of attendance even though they paid the examination fee. Colleges can pay examination fee online for bulk students from college login (or) students can pay fee individually from sbtet.telangana.gov.in. Transfer of examination centre of the students is not permitted under any circumstances.

11.A copy of this Notification is to be displayed on the Notice board of the Institution for information of the candidates and wide publicity shall be given among the students by circulating a copy of the Notification in the class rooms.

12.For any clarifications please call SBTET help desk 040-23222192 during working hours or E-mail to Sbtet-helpdesk@telangana.gov

Instructions to chief superintendents/students:

- Student will be allowed in to the examination hall 30 minutes before the commencement of the exam. (No student will be allowed after scheduled time of examination)
- Student should be in the examination hall for complete duration of the examination.

(This has the approval of chairman, SBTET.)

Yours faithfully,

Signed by Akuti Pullaiah

Date: 19-10-2023 17:37:47

Reason: Approved

SECRETARY

C-21

S.NO	Name of the Branch	Branch code	Scheme	Regular Examinations
1	Automobile Engineering	AU	C-21	I Semester
				III Semester
				V Semester
2	Architectural Assistantship	AA	C-21	I Semester
				III Semester
				V Semester
3	Applied Electronics & Instrumentation	EI	C-21	I Semester
				III Semester
				V Semester
4	Civil Engineering	CE	C-21	I Semester
				III Semester
				V Semester
5	Computer Engineering	CS	C-21	I Semester
				III Semester
				V Semester
6	Electronics and Communication Engineering	EC	C-21	I Semester
				III Semester
				V Semester
7	Electrical and Electronical Engineering	EE	C-21	I Semester
				III Semester
				V Semester
8	Mechanical Engineering	ME	C-21	I Semester
				III Semester
				V Semester
9	Mining Engineering	MN	C-21	I Semester
				III Semester
				V Semester
10	Packaging Technology	PK	C-21	I Semester
				III Semester
				V Semester
11	Printing Technology	PT	C-21	I Semester
				III Semester
				V Semester
12	Home science	HS	C-21	I Semester
				III Semester
				V Semester
13	Leather Goods & Footwear Technology	LG	C-21	I Semester
				III Semester

				V Semester
14	Leather and Fashion Technology	LF	C-21	I Semester
				III Semester
				V Semester
15	Metallurgical Engineering	MT	C-21	I Semester
				III Semester
				V Semester
16	Bio Medical Engineering	BM	C-21	I Semester
				III Semester
				V Semester
17	Embedded systems	ES	C-21	I Semester
				III Semester
				V Semester
18	Electronics Video Engineering	EV	C-21	I Semester
				III Semester
				V Semester
19	Commercial & computer practice	CCP	C-21	I Semester
				III Semester
				V Semester
20	Artificial Intelligence and Machine learning	AI	C-21	I Semester
				III Semester
				V Semester
21	Cyber Physical Systems and Security	CPS	C-21	I Semester
				III Semester
				V Semester
22	Cloud Computing and Big Data	CCB	C-21	I Semester
				III Semester
				V Semester
23	Textile Technology	TT	C-21	I Semester
				III Semester
				V Semester
24	Chemical Engineering	CH	C-21	I Semester
				III Semester
				V Semester